

BRIJLAL BIYANI SCIENCE COLLEGE AMRAVATI
Internal Quality Assurance Cell (IQAC)
Dr (Ms) S. N. Gupta
IQAC Coordinator, B. B. Sc. College Amravati
Phone: 9665041291, Email: swargupta@yahoo.com

Date: 23rd October 2019

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

As per direction of Hon'ble Principal and IQAC Chairman, the meeting of Internal Quality Assurance Cell (IQAC) will be held on **Saturday the 23rd November 2019 at 11 am** in the New IQAC Office, Brijlal Biyani Science College, Amravati. The Agenda for the meeting is as follows:

1. To confirm the minutes of the last IQAC meeting.
2. To note the action taken report of IQAC last meetings.
3. To note the Departmental reports of 2018-19.
4. To consider and approve AQAR report for Year 2018-19.
5. To decide the Core values of the Institution.
6. To note the report of Faculty Development Programme Dated 2nd and 3rd August 2019.
7. To note the report of Student Induction Programme Dated 26th to 31st August 2019.
8. To note the report of Academic Expert talks on Awareness of Academic Audit Process dated 21st September 2019.
9. To note the report of Principal address to M. Sc. Students on CBCS Issues and Prospects dated 30th September 2019.
10. To note the report of workshop on Filling AQAR under New NAAC process (NWFANNP) organized by Brijlal Biyani Science College, Amravati, Maharashtra, India and IQAC Cluster India dated 3rd and 4th October 2019.
11. To note the report of Feed Back of student and Teacher on various activities and to take necessary step for implementation.
12. To take measures for effective implementation for Choice Based Credit System for M. Sc. Programme.
13. To note the teacher student ratio in view of recruitment of new faculty.
14. To note post accreditation initiatives.
15. To recommend to the management for implementation of e-governance in following areas:
 - i. Planning and Development
 - ii. Administration
 - iii. Students Admission and Support
 - iv. Examination
16. Any other matter with the permission of the chair

You are requested to please make it convenient to attend the meeting.



(Dr S. N. Gupta)

IQAC Coordinator

S. N.	Name	Office	Signature
1	Dr D. S. Dhote	Chairperson	
2	Dr (Ms) S. N. Gupta	Coordinator	
3	Shri Rajendrakumar H. Nawandar	Member (Management)	
4	Mr Mohan Wamanrao Paturkar	Member (Senior Administrative Officer)	
5	Dr H. R. Deshmukh	Member (Senior Administrative Officer)	
6	Advocate Shankarlal Rathi	Member (Local Society)	
7	Shri Manganbhai Bathiya	Member (Employer)	
8	Shri Manmohan Bang	Member (Industrialist)	
9	Dr Arpita Laddha	Member (Stake Holders)	
10	Dr P. B. Raghuwanshi	Member (Teacher Representative)	
11	Dr D. T. Deshmukh	Member (Teacher Representative)	
12	Dr A. D. Rangari	Member (Teacher Representative)	
13	Dr G. D. Agrahari	Member (Teacher Representative)	
14	Dr S. R. Katke	Member (Teacher Representative)	
15	Dr N. H. Sahare	Member (Teacher Representative)	
16	Dr P. R. Agrawal	Member (Teacher Representative)	
17	Dr V. S. Tondre	Member (Teacher Representative)	
18	Mrs N. J. Honrao	Member (Teacher Representative)	
19	Dr Varsha Hutke	Member(Alumni)	
20	Ku Radha Naresh Kale	Member (Ex President College Student Council)	

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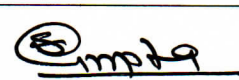
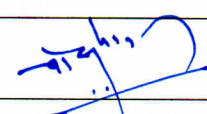

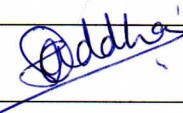


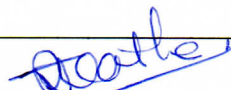
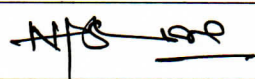



Date: 23rd November 2019

MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
HELD ON SATURDAY, THE 23RD NOVEMBER 2019

As per direction of Hon'ble Principal and IQAC Chairman, the meeting of Internal Quality Assurance Cell (IQAC) was held on **Saturday, the 23rd November 2019 at 3.00 pm** in the New IQAC Office, Brijlal Biyani Science College, Amravati. The Agenda for the meeting was as follows:

1. To confirm the minutes of the last IQAC meeting.
2. To note the action taken report of IQAC last meetings.
3. To note the Departmental reports of 2018-19.
4. To consider and approve AQAR report for Year 2018-19.
5. To decide the Core values of the Institution.
6. To note the report of Faculty Development Programme Dated 2nd and 3rd August 2019.
7. To note the report of Student Induction Programme Dated 26th to 31st August 2019.
8. To note the report of Academic Expert talks on Awareness of Academic Audit Process dated 21st September 2019.
9. To note the report of Principal address to M. Sc. Students on CBCS Issues and Prospects dated 30th September 2019.
10. To note the report of workshop on Filling AQAR under New NAAC process (NWFANNP) organized by Brijlal Biyani Science College, Amravati, Maharashtra, India and IQAC Cluster India dated 3rd and 4th October 2019.
11. To note the report of Feed Back of student and Teacher on various activities and to take necessary step for implementation.
12. To take measures for effective implementation for Choice Based Credit System for M. Sc. Programme.
13. To note the teacher student ratio in view of recruitment of new faculty.
14. To note post accreditation initiatives.
15. To recommend to the management for implementation of e-governance in following areas:
 - i. Planning and Development
 - ii. Administration
 - iii. Students Admission and Support
 - iv. Examination
16. Any other matter with the permission of the chair

Following members attended the meeting of Internal Quality Assurance Cell (IQAC) held on **Saturday the 23rd November 2019 at 3 pm** in the New IQAC Office, Brijlal Biyani Science College, Amravati.

S. N.	Name	Office	Signature
1	Dr D. S. Dhote	Chairperson	
2	Dr (Ms) S. N. Gupta	Coordinator	
3	Shri Rajendrakumar H. Nawandar	Member (Management)	
4	Mr Mohan Wamanrao Paturkar	Member (Senior Administrative Officer)	
5	Dr H. R. Deshmukh	Member (Senior Administrative Officer)	
6	Advocate Shankarlal Rathi	Member (Local Society)	
7	Shri Manganbhai Bathiya	Member (Employer)	
8	Shri Manmohan Bang	Member (Industrialist)	
9	Dr Arpita Laddha	Member (Stake Holders)	
10	Dr P. B. Raghuwanshi	Member (Teacher Representative)	
11	Dr D. T. Deshmukh	Member (Teacher Representative)	
12	Dr A. D. Rangari	Member (Teacher Representative)	
13	Dr G. D. Agrahari	Member (Teacher Representative)	
14	Dr S. R. Katke	Member (Teacher Representative)	
15	Dr N. H. Sahare	Member (Teacher Representative)	
16	Dr P. R. Agrawal	Member (Teacher Representative)	
17	Dr V. S. Tondre	Member (Teacher Representative)	
18	Mrs N. J. Honrao	Member (Teacher Representative)	
19	Dr Varsha Hutke	Member(Alumni)	
20	Ku Radha Naresh Kale	Member (Ex President College Student Council)	

At the outset IQAC Coordinator welcome Hon'ble Chairman and members present in the meeting and requested to the Chairman to grant permission to discuss the agenda of the meeting.

1. To confirm the minutes of the last IQAC meeting.

IQAC Coordinator read the meeting of IQAC meeting held on 9th May 2019. As no correction is received from members, the minutes are confirmed.

2. To note the action taken report of IQAC last meetings.

Noted the action taken report.

3. To note the Departmental reports of 2018-19.

Noted the Departmental reports of all Teaching Departments for the year 2018-19. The IQAC expresses satisfaction over the reports.

4. To consider and approve AQAR report for Year 2018-19.

Considered and recommended to the CDC AQAR report of the year 2018-19. Chairman informed to the house that IQAC Coordinator Dr S. N. Gupta has taken painstaking efforts for compilation of AQAR 2018-19. The house appreciated the same.

Dr S. N. Gupta expresses deep sense of gratitude towards Criterion incharges, HOD's and all teaching faculties for extending cooperation during compilation of AQAR and submission of data in time.

5. To decide the Core values of the Institution.

After in-depth discussion following committee is constituted to decide the core values of the Institution:

1. Dr S. R. Katke – Chairman
2. Dr P. R. Agrawal – Member
3. Mrs S. P. Nibjiya – Member

The committee should submit its report to the Principal at the earliest opportunity.

6. To note the report of Faculty Development Programme Dated 2nd and 3rd August 2019.

Noted the report of FDP on orientation of faculty towards conduction of Student Induction Programme held on 2nd and 3rd August 2019 in the College. IQAC appreciated the efforts taken by the Convener to organize this programme as FDP is the important quality initiative.

7. To note the report of Student Induction Programme Dated 26th to 31st August 2019.

Noted the report of Student Induction Programme held on 26th to 31st August 2019 in the college. IQAC appreciated the interest taken by the students and efforts taken by all faculty

members for organization of SIP. This SIP definitely would help to enhance the sense of belongingness of the students for the Institute as expected by the UGC.

8. To note the report of Academic Expert talks on Awareness of Academic Audit Process dated 21st September 2019.

Noted the report of Academic Expert talks on Awareness of Academic Audit Process dated 21st September 2019. This initiative of IQAC will enabled college in general & faculty members in partieuclar to know more about to earry the Aeademie Audit.

9. To note the report of Principal address to M. Sc. Students on CBCS: Issues and Prospects dated 30th September 2019.

Principal informed to the house that now our College is having M.Sc. in five subjects and therefore the CBCS for PG can be implemented effectively in the College. On the backdrop an awareness programme to discuss issues and prospects of CBCS is held on 30th September 2019 in which Principal guided and explained the entire CBCS to the M.Sc. students. The house noted and appreciated the same.

10. To note the report of workshop on Filling AQAR under New NAAC process (NWFANNP) organized by Brijlal Biyani Science College, Amravati, Maharashtra, India and IQAC Cluster India dated 3rd and 4th October 2019.

Noted the report of workshop on Filling AQAR under New NAAC process (NWFANNP) organized by Brijlal Biyani Science College, Amravati, Maharashtra, India and IQAC Cluster India dated 3rd and 4th October 2019. This initiative of IQAC enabled colleges to know more about new AQAR methodology. The particiipants had taken benefit from deliberation of this workshop to update recent trends in AQAR as tool for continuous quality improvement.

11. To note the report of Feed Back of student and Teacher on various activities and to take necessary step for implementation.

Principal informed to the house that there are two types of Feed Back suggested by NAAC. One is Feed Back on Institutional parameter i.e. Feed Back of Teacher, Feed Back of Principal, Feed Back of Library, Feed Back of Office. And second exclusively the Feed Back on eurrieulum aspect. He also informed that we are taking necessary step for its implementation. House noted the same.

12. To take measures for effective implementation for Choice Based Credit System for M. Sc. Programme.

It is unanimously resolved that the CBCS shall be implemented for all M.Sc. programmes in the College in the academic session 2019-20. All Head of the Department be informed accordingly.

13. To note the teacher student ratio in view of recruitment of new faculty.

Dr G. D. Agrahari incharge of Criterion II – Teaching–Learning and Evaluation gave information regarding the number of Teachers and number of students in College admitted in the year 2019-20. He further informed that due to the recruitment of new faculty the present Teacher : Student ratio is 1:27 which is improved in comparison to the Teacher : Student ratio of 2018-19 which was 1:36. The IQAC expresses satisfaction over this.

14. To note post accreditation initiatives.

Dr S. N. Gupta the IQAC Coordinator gave information regarding the post accreditation initiatives taken by the College. These initiatives are

1. Three PG Programmes in subjects Chemistry, Computer Science and Mathematics are introduced in the Year 2018-19.
2. Introduction of Skill oriented degree programme B. Voc. (Medical Equipment Techniques and Management) multi entry multi exit programme with Exit as Certificate, Diploma, Advance Diploma and B. Voc. Degree.
3. Construction of 13 Class Rooms on 3rd Floor with Toilets for Boys and Girls with 2 Elevator facilities.
4. Workshop on 'Google Classroom.
5. Organization of Three Phase Preparedness meetings for preparation of NAAC.
6. Training programmes for Teaching and Nonteaching staff and students for their overall competence building are organized and recommended by IQAC.
7. Internal Environmental Audit has been done internally
8. Energy and Green Audit of campus.
9. Registration of Alumni Association and enhancing its members.
10. Organization of one day workshop on quality enhancement initiative
11. Boys NCC Unit.
12. One Teacher One Skill Scheme.
13. Organization of National Workshop for Filling AQAR .
14. Student Induction Programme for student as per UGC guidelines.
15. To upgrade the College website and to create separate website for B.Voc. Skill oriented Programme of UGC.
16. For Industry Academia network building MoU's and linkages be established.
17. To conduct workshop on gender equality, anti Ragging and anti sexual Harassment.
18. Workshop on Intellectual Property Right (IPR).

19. Establishment of Students Development Cell under Maharashtra Public University Act 2016.

20. Organization of National / International Conference.

The house noted the same.

15. To recommend to the management for implementation of e-governance in following areas:

- i. Planning and Development**
- ii. Administration**
- iii. Students Admission and Support**
- iv. Examination**

Dr D. S. Dhote Principal informed to the house that it is necessary to implement e-governance in the areas of

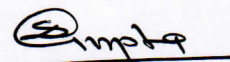
- i. Planning and Development
- ii. Administration
- iii. Students Admission and Support
- iv. Examination

Taking into consideration the need and urgency of this the, IQAC strongly recommends to the management for implementation of e-governance in the above mentioned areas.

16. Any other matter with the permission of the chair.

- i. To note the Green and Energy Audit report of the College.**

Noted the Green and Energy Audit report of the College for the year 2018-19. As there was no other matter to discuss, the meeting concluded with vote of thanks to the Chair.



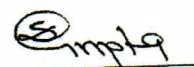
(Dr S. N. Gupta)

IQAC Coordinator

BRIJLAL BIYANI SCIENCE COLLEGE AMRAVATI
Action Taken Report of IQAC Meeting Dated 23.11.2019

Item No.	Item	Action Taken
1	To confirm the minutes of the last IQAC meeting	Confirmed
2	To note the action taken report of IQAC last meetings	Noted
3	To note the Departmental reports of 2018-19.	Noted and uploaded on College website
4	To consider and approve AQAR report for Year 2018-19	Uploaded on NAAC website on 10 th May 2020 Link of AQAR 2018-19: http://bbcamt.com/Admin/uploads/AQAR_2018-19.pdf
5	To decide the Core values of the Institution	Action under process
6	To note the report of Faculty Development Programme Dated 2 nd and 3 rd August 2019	Noted
7	To note the report of Student Induction Programme Dated 26 th to 31 st August 2019	Noted
8	To note the report of Academic Expert talks on Awareness of Academic Audit Process dated 21 st September 2019	Noted
9	To note the report of Principal address to M. Sc. Students on CBCS: Issues and Prospects dated 30 th September 2019	Noted
10	To note the report of workshop on Filling AQAR under New NAAC process (NWFANNP) organized by Brijlal Biyani Science College, Amravati, Maharashtra, India	Noted

	and IQAC Cluster India dated 3 rd and 4 th October 2019	
11	To note the report of Feed Back of student and Teacher on various activities and to take necessary step for implementation	Action under process
12	To take measures for effective implementation for Choice Based Credit System for M. Sc. Programme	78 Number of Students opted for CBCS in the Academic Year 2019-20
13	To note the teacher student ratio in view of recruitment of new faculty	Noted
14	To note post accreditation initiatives	Noted and Action on each initiative is ongoing
15	To recommend to the management for implementation of e-governance in following areas: i. Planning and Development ii. Administration iii. Students Admission and Support iv. Examination	Approved by CDC and implemented by installing the software's i. Education Resource Planning (ERP) for student Admission and support and ii. Learning Management System (LMS) for Teaching, Learning and Examination activities. Link of ERP: https://biyanierp.createonlineacademy.com/ Link of LMS: https://bbsc.createonlineacademy.com/
16	Any other matter with the permission of the chair. i. To note the Green and Energy Audit report of the College	Noted and uploaded on College website. Link of Green and Energy Audit:



Date: 5th March 2020

Dr (Ms) S. N. Gupta

IQAC Coordinator

Brijlal Biyani Science College, Amravati