

BRIJLAL BIYANI SCIENCE COLLEGE AMRAVATI
Internal Quality Assurance Cell (IQAC)
Dr (Ms) S. N. Gupta
IQAC Coordinator, B. B. Sc. College Amravati
Phone: 9665041291, Email: swargupta@yahoo.com

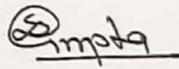
Date: 29th July 2022

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

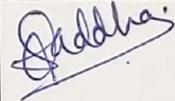
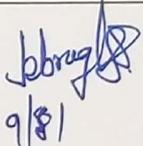
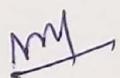
As per direction of Hon'ble Principal and IQAC Chairman, the meeting of Internal Quality Assurance Cell (IQAC) will be held on **Tuesday the 9th August 2022 at 4 pm in B.Voc. Laboratory, Brijlal Biyani Science College, Amravati.** The Agenda for the meeting is as follows:

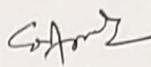
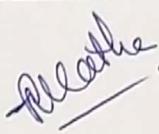
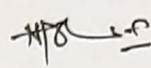
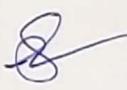
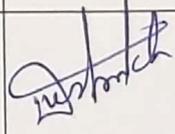
1. To confirm the minutes of the last IQAC meeting.
2. To note the action taken report of IQAC last meetings.
3. To note NAAC Peer Team Visit on 29-30 August 2022.
4. To discuss about Organizing and Executing Peer Team Visit.
5. To note the report of Student Induction Programme.
6. Any other matter with the permission of the chair

You are requested to please make it convenient to attend the meeting.

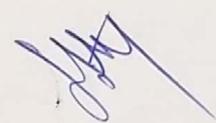

Dr (Ms) S.N. Gupta
Co-ordinator
Internal Quality Assurance Cell
Brijlal Biyani Science College
Amravati

Note: Letter Dated 19th July 2022 of Dr Priya Narayanan, Assistant Adviser, NAAC, Bangalore is sent in pdf form in WhatsApp Group of IQAC Committee B. B. Sc. College

S. N.	Name	Designation	Office	Signature
1	Dr D. S. Dhote	Principal	Chairperson	
2	Dr (Ms) S. N. Gupta	Professor, Chemistry Department, B. B. Sc. College, Amravati	Coordinator	
3	Shri Sunilkumar Jugalkishore Goyenka	Joint Secretary, Brijlal Biyani Shiksha Samiti, Amravati	Member (Management)	
4	Mr Mohan Wamanrao Paturkar	Retired Deputy Collector	Member (Senior Administrative Officer)	
5	Dr H. R. Deshmukh	Director Exam & Evaluation, Sant Gadage Baba Amravati University, Amravati	Member (Senior Administrative Officer)	
6	Advocate Shankarlal Rathi	Social Worker	Member (Local Society)	
7	Shri Manganbhai Bathiya	Businessman	Member (Employer)	
8	Shri Manmohan Bang	Shri Trading Company, Badnera Road, Amravati	Member (Industrialist)	
9	Dr Arpita Laddha	Teaching Faculty, Commerce Department	Member (Stake Holders)	
10	Dr P. B. Raghuvanshi	Professor & Head Chemistry Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	 9/8/1
11	Shri M. V. Patmase	Associate Professor & Head Physics Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	

12	Dr G. D. Agrahari	Professor Electronics Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
13	Dr S. R. Katke	Assistant Professor & Head Zoology Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
14	Dr N. H. Shahare	Professor & Head Botany Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
15	Dr P. R. Agrawal	Assistant Professor & Head Mathematics Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
16	Dr V. S. Tondre	Assistant Professor & Head Computer Science Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
17	Dr S. S. Kuthe	Assistant Professor & Head Statistics Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
18	Dr N. J. Honrao	Assistant Professor & Head Commerce & Management Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
19	Dr D. T. Deshmukh	Ex Head Statistics Department, B. B. Sc. College, Amravati	Member (Alumni)	
20	Ku Radha Naresh Kale	M.Com (First Year) student	Member (Ex President College Student Council)	

21 Dr Sandeep Waghuley Director IRAC S.G.B.A.U. Amravati Invited Guest



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Internal Quality Assurance Cell (IQAC)
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Date: 29th July 2022

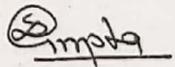
To
Dr Sandeep Waghuley
Director IQAC
Sant Gadage Baba Amravati University
Amravati

INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING

As per direction of Hon'ble Principal and IQAC Chairman, the meeting of Internal Quality Assurance Cell (IQAC) will be held on **Tuesday the 9th August 2022 at 4 pm in B.Voc. Laboratory, Brijlal Biyani Science College, Amravati.** The Agenda for the meeting is as follows:

1. To confirm the minutes of the last IQAC meeting.
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You are requested to please make it convenient to attend the meeting.


Dr (Ms) S.N. Gupta
Co-ordinator
Internal Quality Assurance Cell
Brijlal Biyani Science College
Amravati

Enclosure: Letter Dated 19th July 2022 of Dr Priya Narayanan, Assistant Adviser, NAAC, Bangalore

Copy to: Dr D. S. Dhote, Principal and IQAC Chairman

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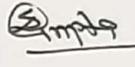
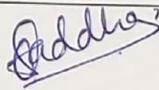
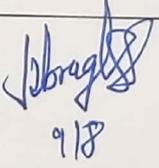
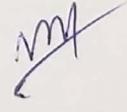
Date: 9th August 2022

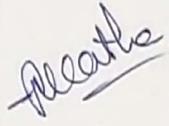
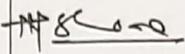
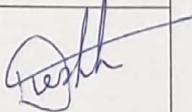
MINUTES OF INTERNAL QUALITY ASSURANCE CELL (IQAC) MEETING
HELD ON TUESDAY, THE 9TH AUGUST 2022 AT 4.00 PM

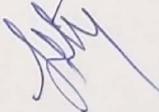
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6. Any other matter with the permission of the chair

Following members attended the meeting of Internal Quality Assurance Cell (IQAC) held on Tuesday the 9th August 2022 at 4 pm in B.Voc. Laboratory, Brijlal Biyani Science College, Amravati.

S. N.	Name	Designation	Office	Signature
1	Dr D. S. Dhote	Principal	Chairperson	
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16	Dr V. S. Tondre	Assistant Professor & Head Computer Science Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
17	Dr S. S. Kuthe	Assistant Professor & Head Statistics Department, B. B. Sc. College, Amravati	Member (Teacher Representative)	
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20	Ku Radha Naresh Kale	M.Com (First Year) student	Member (Ex President College Student Council)	

21 Dr Sandeep Waghuley Director IRAC S.G.B.A.-U. Amravati Invited Guest 

At the outset IQAC Coordinator welcome Hon'ble Chairman and members present in the meeting and requested to the Chairman to grant permission to discuss the agenda of the meeting.

1. To confirm the minutes of the last IQAC meeting.

IQAC Coordinator read the meeting of IQAC meeting held on **Saturday, the 12th February 2022 at 1.00 pm in B.Vov. Laboratory, Brijlal Biyani Science College, Amravati .**

As no correction is received from members, the minutes are confirmed.

2. To note the action taken report of IQAC last meetings.

Noted the Action taken report.

3. To note NAAC Peer Team Visit on 29-30 August 2022.

Noted NAAC Peer Team Visit on 29-30 August 2022. Chairman IQAC Dr D. S. Dhote informed to house that with reference to the Accreditation (Cycle – 3) of our institution by NAAC, the Peer Team will visit our institution 29 -30 August 2022 and he gave following information to house for smooth conduct of Peer Team Visit:

- The composition of the peer team members along with their contact details will be intimated approximately three (3) working days before the visit, by e-mail. On receipt of the information from NAAC, we may contact the peer team members and finalize the visit schedule or any other clarification sought by peer team members.
- Institution will make necessary arrangements to pick up the members from the Airport/Railway Station to the Hotel/Place of stay. The members will be informed for pooling of vehicles preferably for ensuring safety of journey.
- Institution will make local transportation arrangements from the hotel to Institution and back to the Peer Team members during the visit period. Institution will arrange Lunch and snacks during the course of the visit and videography during the entire peer team visit.
- The institution will provide secretarial assistance to the Peer Team, during the visit. The Peer Team Members will also be provided by a room in the College premises for their day-to-day functioning. The room be equipped with a computer, printer and some secretarial assistance. As the work of the Team tends to extend into later hours in the night, similar

facilities will be made available in the place of stay too to facilitate smooth functioning of the team.

- The institution will also intimate the details of the Peer Team Visit to Registrar/Director, Dean CDC/BCUD of the Affiliating University and Director/Commissioner of Higher education or any other concerned authority of the State Government along with a request to attend the Peer Team discussion session - Interaction with management.
- All the payments will be paid by NAAC directly to the Members.
- During the visit, the peer team will interact with faculty and visit the facilities of the departments, conduct meetings with staff, students etc., randomly and collectively considering the profile of the institution.
- We have to arrange visit to departments keeping in mind their proximity, so that the Peer Team members may move across the campus sequentially.
- In keeping with the traditions of the process and in order to maintain Professionalism, gestures such as presentation of gifts will not be given.
- Circulars are already sent to staff and students for the meetings to be organized independently. To facilitate the various meetings of the Peer Team adequate internal publicity will be given about the peer team visit. The peer team members would like to acquaint themselves with the strengths and weaknesses of the institution and analyse the mechanism adopted for quality improvement. The meetings are neither a fault finding exercise nor an attempt to solve the grievances and the whole exercise is aimed at positive introspection.

4. To discuss about Organizing and Executing Peer Team Visit.

The Chairman IQAC Dr D. S. Dhote has summarised Organizing and Executing Peer Team Visit and informed to house. He narrated to the house that 22 Working Committees are constituted to make Peer Team Visit for NAAC 3rd Cycle grand success.

5. To note the report of Student Induction Programme.

Student Induction Programme of the year 2022-23 was presented by Dr P. R. Agrawal in the meeting. The house appreciated the efforts of convener for successful conduction of 4th consecutive student Programme. The Committee noted the same.

6. Any other matter with the permission of the chair

1. To note the report of Fourth Graduation Ceremony of Brijlal Biyani Science College Amravati

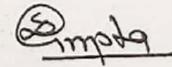
Fourth Graduation Ceremony of Brijlal Biyani Science College Amravati after 38th Convocation of Sant Gadage Baba Amravati University of the year 2020-21 which was organized on 6th August 2022 was presented by Dr G. D. Agrahari in the meeting. The house appreciated the efforts of convener for successful conduction of Fourth Graduation Ceremony. The Committee noted the same.

2. Suggestion regarding renewal of Bench marks

Suggestion regarding renewal of Bench marks is given by Dr N. H. Shahare. The Chairman IQAC Dr D. S. Dhote informed the house that upto 2nd Cycle of NAAC Accreditation we were following as per Bench marks which were decided and that has now established as regular practices in the Institution. After 2nd Cycle of NAAC Accreditation we have taken some new initiatives. Dr P. B. Raghuwanshi informed that College Development Plan is also prepared. Now we will decide with respect to all the points of Bench marks, College Development Plan and New Education Policy and will finalize in the IQAC meeting in the month of September 2022 for 4th Cycle of Accreditation, in which it will be possible to work on recommendation that will be if given by Peer Team of 3rd Cycle.

Finally, IQAC Coordinator taken this opportunity to place on record her hearty thanks to Dr D. S. Dhote, Hon'ble Principal and IQAC Chairman, for the perfect guidance he has extended to her at this platform. And her hearty thanks to Hon'ble President and CDC members, IQAC members, Criteria incharges, Criteria Co-incharges, all teaching and non teaching staff members for their cooperation and support extended during preparation of SSR.

As there was no other matter to discuss, the meeting concluded with vote of thanks to the Chair and members.



Dr (Ms) S.N. Gupta
Co-ordinator
Internal Quality Assurance Cell
Brijlal Biyani Science College
Amravati

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Internal Quality Assurance Cell (IQAC)

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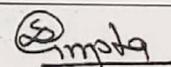
Date: 11.10.2022

ACTION TAKEN REPORT OF INTERNAL QUALITY ASSURANCE CELL (IQAC)

MEETING HELD ON TUESDAY, THE 9TH AUGUST 2022 AT 4.00 PM

Action taken report of the Internal Quality Assurance cell (IQAC) meeting held on Tuesday, the 9th August 2022 is as follows

Item No.	Item	Action Taken
1	To confirm the minutes of the last IQAC meeting.	Confirmed
2	To note the action taken report of IQAC last meetings.	Noted
3	To note NAAC Peer Team Visit on 29-30 August 2022.	NAAC Peer Team visited on 29-30 August 2022. Noted
4	To discuss about Organizing and Executing Peer Team Visit.	Noted
5	To note the report of Student Induction Programme.	Noted
6	Any other matter with the permission of the chair	Noted
	1. To note the report of Fourth Graduation Ceremony of Brijlal Biyani Science College Amravati	
	2. Suggestion regarding renewal of Bench marks	In process



Dr. (Ms) S.N. Gupta

Co-ordinator

Internal Quality Assurance Cell

Brijlal Biyani Science College

Amravati